

Virtues interior design llc

P r e - q u a l i f i c a t i o n .

F o u n d e d 2 0 0 9



2023.

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VIRTUES interior design specializes in Fit-out turnkey projects. We design and build all types of interior spaces including restaurants, coffee shops, offices, residential villas, retail, and much more.

We have successfully delivered hundreds of interior design projects in Dubai and across the Emirates.

Our team consists of Architects, Interior Designers, Project Managers, and skilled technicians.

Our services include design consultation, concept creation, design drawings, project management, and obtaining work permits from authorities.

We work very hard to deliver your project with the highest quality of standards, tailored to your budget, and in timely manner.

Our Vision.

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Virtues aims to deliver safe, healthy, functional and unique spaces by providing peerless quality of interior design services and custom-made products.

Our Mission.

Our success will be measured by:

- 1- Managing our business with integrity and transparency.
- 2- Achieve sustainable, profitable growth.
- 3- Constantly develop our staff's operational skills and professionalism.
- 4- Maintain a good business relationship with our stakeholders.

What we do.

III A. Contracting
(Design & Build)

B. Joinery
Manufacturing

C. Project
Management



A. Contracting (Design & Build)

- Meet with clients, discuss their requirements and needs.
- Site survey.
- Preparation of contract.
- Preparation of conceptual drawings and space planning.
- Preparation of full set of drawings (plans, sections, elevations, Perspectives and shop-drawings).
- Preparation of sample boards.
- Execution on site as per the approved terms of the contract, drawings and samples.
- As-Built drawings & Project Closeout Documents.



B. Joinery Manufacturing

- We manufacture all kind of joinery works (Doors, Windows, Skirting, Claddings, Custom-made furniture, Wardrobes and Kitchens).



c. Project Management



Objective:

To deliver an operational project that meets goals while providing owners with the targeted financial returns in the shortest possible time. The following services are provided for a complete project management scope, however, the same may be utilized on individual basis subject to the requirements of the client and project.



Pre-Construction Services:

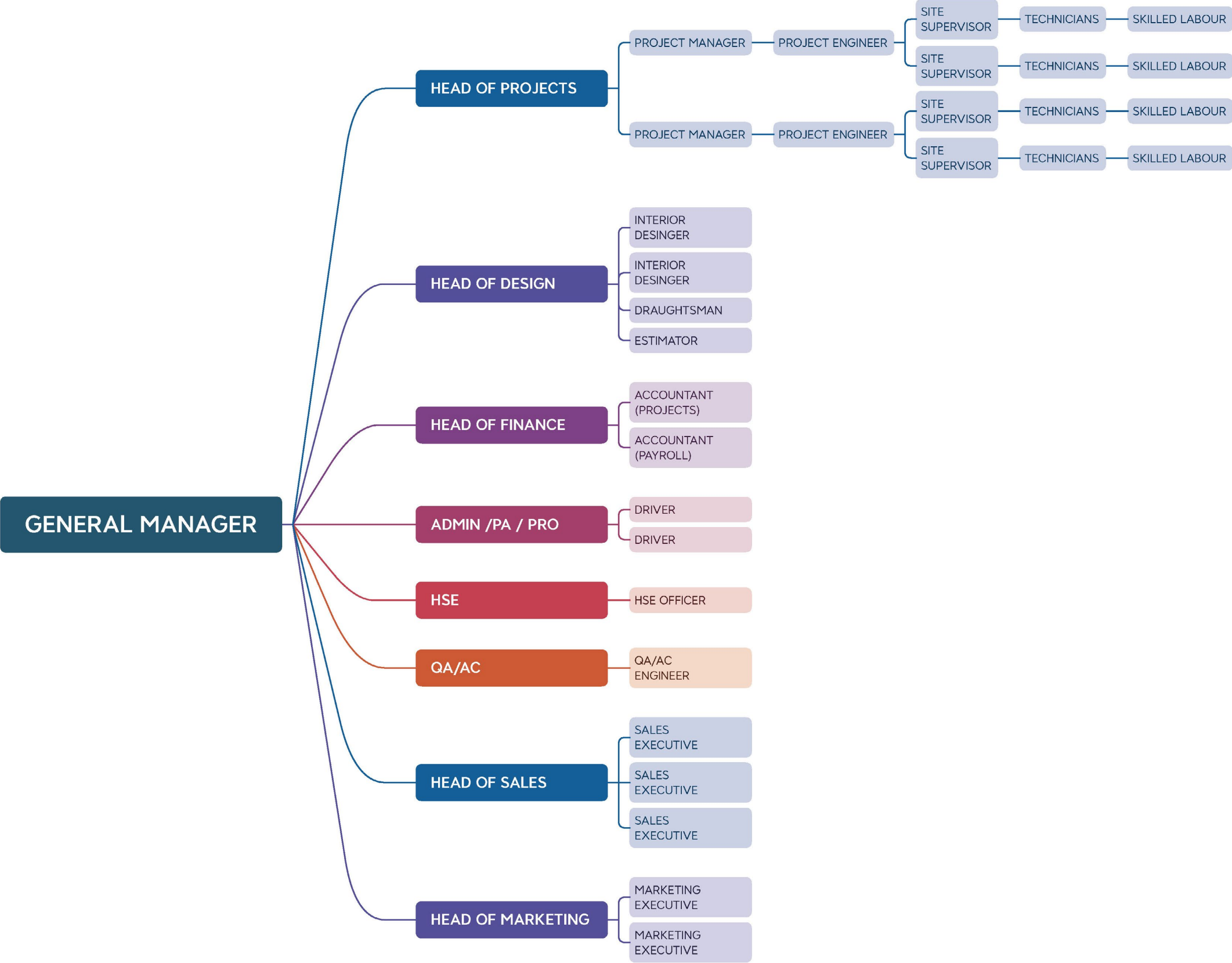
This stage will reduce the cost, time and ensure the delivery of desired quality. All projects must be reviewed and analyzed during their very early phases. As the project progresses into the construction phase, the cost of introducing changes to correct conceptual flaws can increase significantly.



Construction Management Services:

The construction stage of a project combines both phases, pre-design and design, while drawings and specifications are transformed into reality. To achieve this, an ample amount of coordination of building resources is required. Equipments, Labors, Materials, Technical expertise, Time and financing must be incorporated into one smooth running operation to ensure that the project is completed on time, within budget and in accordance with the level of quality specified by the designer and required by the owner.

Organizational Chart.



Selected Clients.

1762 Deli

Air Arabia

Appetite Catering

Al Jalboot

Al Tayer Motors

Alfa Romeo

Allied Gulf Food

Alsayegh Media

Cafe Barbera

Commercial Bank Dubai

Dubai Health Authority

Coffeöl

GARGASH MOTORS

GAC MOTORS

Jelly Belly Ice Cream

L'artisan Catering

Meat Cut's

Q GROUP



RTA

ADVANCED HEALTHCARE

JOHN ARTHUR MEDICAL CENTER

JUST FALAFEL

ATTITUDE BURGER

THE HOT DOG STAND

SHAWERME

AL BAIT AL DIMASHQI PERFUME

MENA CORP

VBD ORGANIC FOOD

Pure South

SIXT Rent a car

The Grand Grill

The Climbing Goat

Selected Projects.

#	PROJECT	SCOPE OF WORK	LOCATION
1	Alfa Romeo showroom	Turnkey Fit Out + Landscape	Yas Marina Circuit - Abu Dhabi
2	GAC Motor showroom	Turnkey Fit Out	Yas Marina Circuit - Abu Dhabi
3	SIXT rent a car	Turnkey Fit Out	Yas Marina Circuit - Abu Dhabi
4	Gargash Motor workshop	Turnkey Fit Out	Yas Marina Circuit - Abu Dhabi
5	Meat Cut's restaurant & café	Interior design	Dubai Marina
6	Subcool head office	Turnkey Fit Out	Emaar Boulevard Plaza - Dubai
7	0900 Café	Interior design	Palm Jumeirah - Dubai
8	Bakery & More by 1762	Turnkey Fit Out	Nakheel Mall - Dubai
9	Gargash Purple Pre-Owned Cars showroom	Turnkey Fit Out	Sheikh Rashid Rd. - Dubai
10	The Climbing Goat Roastery	Turnkey Fit Out	Dubai Festival City - Dubai
11	Al Khabbaz residence	Turnkey Fit Out + Landscape	Victory Heights - Dubai
12	DHA Contact Centre	Design consultancy	Al Jafiliya - Dubai
13	The Climbing Goat Roastery	Turnkey Fit Out	Nakheel Mall - Dubai
14	1762 Conservatory	Design consultancy	Jumeirah Lake Towers - Dubai
15	Al Attar residence	Design + Turnkey Fit Out + Landscape	Damac Hills - Dubai
16	GAC Motor showroom	Turnkey Fit Out	Sheikh Zayed Rd. - Dubai
17	VBD organic food	Design consultancy	DIP - Dubai
18	SHAWERME	Turnkey Fit Out	Dubai Marina
19	Jelly Belly Ice Cream Head Office	Design + Turnkey Fit Out	Jumeirah Lake Towers - Dubai
20	Jelly Belly Ice Cream	Turnkey Fit Out	La Mer - Dubai
21	Al Bait Aldimashqi Perfume	Design + Turnkey Fit Out	Marsa al Seef - Dubai
22	Waqty Fitness	Turnkey Fit Out	Al Quoz - Dubai
23	Jelly Belly Ice Cream	Turnkey Fit Out	Marsa al Seef - Dubai
24	Pure South	Design consultancy	Sheikh Zayed Rd. - Dubai
25	John Arthur Medical Centre	consultancy	The Binary Tower - Business Bay - Dubai
26	Jelly Belly Ice Cream Factory	Design + Turnkey Fit Out	Al Quoz - Dubai
27	1762 Deli	Turnkey Fit Out	Al Ain Tower - Abu Dhabi
28	Advanced Healthcare	Design consultancy	DWTC - Dubai
29	Al Dweik residence	Turnkey Fit Out	Palm Jumeirah - Dubai
30	Shawerme	Design + Turnkey Fit Out	Marsa al Seef - Dubai
31	MENACORP	Renovation	Dubai Financial Market - Dubai
32	Majid Al Futtaim	Design consultancy	City Centre, Al Ittihad Rd. - Dubai
33	MENACORP	Renovation	Khalifah Street - Abu Dhabi
34	1762 Monty the Bus	Renovation	DIFC - Dubai
35	The Hotdog Stand	Design + Turnkey Fit Out	Dubai Marina
36	The Grand Grill Steak House	Renovation	GRAND AL HABTOOR - Dubai Marina
37	Shawerme	Turnkey Fit Out	DIFC - Dubai
38	LARTISAN CATERING SERVICES	Turnkey Fit Out	Al Quoz - Dubai

39	Iris Salon	Turnkey Fit Out	Jumeirah - Dubai
40	Cafe Barbera	Renovation	land department - Dubai
41	Caesar wood work	Turnkey Fit Out	UMM RAMOOL - DUBAI
42	Al Dimashqi Medical Centre	Design + Turnkey Fit Out	Sharjah
43	BLACK IRIS CAFÉ	Turnkey Fit Out	DIC - Dubai
44	Appetite Central Kitchen	Turnkey Fit Out	Al Quoz - Dubai
45	AIR ARABIA Head office	Design consultancy	Sharjah international airport
46	1762 Stripped	Turnkey Fit Out	Jumeirah Lake Towers - Dubai
47	Q Group Head office	Design + Turnkey Fit Out	Emaar square building No.6 - Dubai
48	1762 Deli	Turnkey Fit Out	Media City - Dubai
49	AL JALBOOT RESTAURANT	Turnkey Fit Out	AL SOUQ MALL - DUBAI
50	ATTITUDE BURGER	Turnkey Fit Out	UP TOWN MIRDIFF - DUABI
51	Coffeol	Turnkey Fit Out	THE WALK, JBR - DUBAI
52	ALL FOODSTUFF TRADING	Turnkey Fit Out	Al Quoz - Dubai
53	JUMA AL MAJID	Landscape	UMM RAMOOL - DUBAI
54	APPETITE THE SHOP	TURNKEY FIT OUT	Bay Avenue - Dubai
55	Pets Plus- Grooming Vans	TURNKEY FIT OUT	Sh. Zayed Rd. - Dubai
56	Diplomat Salon	TURNKEY FIT OUT	Al Barsha - Dubai
57	Iraq Oil Head Office	TURNKEY FIT OUT	Emaar Boulevard Plaza - Dubai
58	APPETITE THE SHOP	TURNKEY FIT OUT	Al Serkal Avenue - Dubai
59	Just Falafel	TURNKEY FIT OUT	Dubai Mall
60	Just Falafel	TURNKEY FIT OUT	Al Ain Mall
61	Just Falafel	TURNKEY FIT OUT	Fujairah City Center
62	Just Falafel	TURNKEY FIT OUT	Deira City Center - Dubai
63	Just Falafel	TURNKEY FIT OUT	Al Barsha - Dubai
64	Just Falafel	TURNKEY FIT OUT	Hamdan St. - Abu Dhabi
65	1762 Deli	TURNKEY FIT OUT	JAFZA - Dubai
66	Allied Group Head office	Design + Turnkey Fit Out + Landscape	Free Zone - Ras Al Khaimah
67	Ten Steps	TURNKEY FIT OUT	Burjuman st. - Dubai
68	Way out Beauty Salon	TURNKEY FIT OUT	Smart Height Tower, Damac, TECOM - Dubai
69	RTA	Separation Work	Deira City Center Metro Station - Dubai
70	Coco's Shop	TURNKEY FIT OUT	Diera - Dubai
71	AYAD BUTCHERY Shop	TURNKEY FIT OUT	Corniche Street - Sharjah
72	EMIRATES KITCHEN EQUIPMENT Showroom	TURNKEY FIT OUT	Salahuddin Street - Dubai
73	The Snack House	TURNKEY FIT OUT	Silicon Oasis - Dubai
74	1762 Deli	TURNKEY FIT OUT	DIFC - Dubai
75	Ozan Bakery	Design consultancy	Dubai Marina
76	Alaa Aldin Restaurant	Design consultancy	Dubai Marina

CERTIFICATES.

ISO CERTIFICATE



COMMERCIAL LICENSE



رخصة تجارية Commercial License

License Details / تفاصيل الرخصة

License No.	631562	رقم الرخصة
Company Name	VIRTUES INTERIOR DESIGN L.L.C	اسم الشركة
Trade Name	VIRTUES INTERIOR DESIGN L.L.C	الإسم التجاري
Legal Type	Limited Liability Company(LLC)	الشكل القانوني
Expiry Date	15/11/2023	تاريخ الانتهاء
D&B D-U-N-S ®	0	الرقم العالمي
Register No.	1051061	رقم السجل التجاري
Main License No.	631562	رقم الرخصة الأم
DCCI No.	178128	عضوية الغرفة

License Members / الأطراف

Share / الحصص	Role / الصفة	Nationality / الجنسية	Name / الإسم	No./ الشخص
	Manager / مدير	Syria / سوريا	اياد جان مكدسي	437443
	Manager / مدير	United Kingdom / بريطانيا	جوزيف مكدسي	331196

License Activities / نشاط الرخصة التجارية

Interior Decoration	اعمال تنفيذ التصميم الداخلي
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Address / العنوان

Phone No	971-04-2882271	تليفون
Fax No	971-04-2887675	فاكس
Mobile No	971-52-8787628	هاتف متحرك
P.O. Box	282563	صندوق بريد
Parcel ID	364-295	رقم القطعة
Email	Joseph_makdissy@yahoo.com	البريد الإلكتروني

ملك سمو الشيخ حمدان بن راشد آل مكتوم - بر دبي - القوز الصناعية الاول - M11 مكتب رقم

Remarks / الملاحظات

تم اضافة شريك و مدير في 27/10/2015
تم نقل محل في 22/11/2015
تم نقل المحل في 15/10/2017
Not permitted to start or execute any new projects under Dubai Municipality supervision or any other entity until all requirements are met.

Print Date 25/11/2022 17:42 تاريخ الطباعة Receipt No. 14700860 رقم الإيصال



يمكنك الآن تجديد رخصتك التجارية من خلال الرسائل النصية القصيرة، أرسل رقم الرخصة إلى 6969 (دو/اتصالات) للحصول على إذن الدفع.
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وثيقة إلكترونية معتمدة وصادرة بدون توقيع من دائرة الاقتصاد والسياحة في دبي. لمراجعة صحة البيانات الواردة في الرخصة يرجى مسح رمز الاستجابة السريعة
this is a certified e-document issued without signature by the department of Economy and Tourism. Kindly Scan the QR Code to Verify the certificate

CERTIFICATE OF REGISTRATION FOR VALUE ADDED TAX

الهيئة الاتحادية للضرائب
FEDERAL TAX AUTHORITY



شهادة تسجيل لضريبة القيمة المضافة في الامارات العربية المتحدة Certificate of Registration for Value Added Tax in the United Arab Emirates

The Federal Tax Authority certifies that the entity below is a registered person for Value Added Tax in the UAE
تشهد الهيئة الاتحادية للضرائب أن الجهة التالية مسجلة لضريبة القيمة المضافة في الامارات العربية المتحدة

Full Arabic legal name	فيرتشوز للتصميم الداخلي ش.ذ.م.م	الاسم القانوني الكامل باللغة العربية
Full English legal name	Virtues Interior Design LLC	الاسم القانوني الكامل باللغة الانجليزية
Registered address	Office 101, Dubai International Real Estate Bldg., 4 9a Street, Al Quoz Industrial Area 1, Dubai, Dubai, United Arab Emirates, 282563, +971559910270	العنوان المسجل

Tax Registration Number	100219662200003	رقم التسجيل الضريبي
Effective Registration Date	01/01/2018	تاريخ التسجيل الفعلي

First VAT Return Period	1 Jan 2018 – 31 Jan 2018 and quarterly thereafter	فترة أول إقرار لضريبة القيمة المضافة
VAT Return due date	28th day following the end of the VAT return period	تاريخ استحقاق إقرار ضريبة القيمة المضافة

Start and end dates of Tax periods:	1 Feb to 30 Apr, 1 May to 31 July, 1 Aug to 31 Oct, 1 Nov to 31 Jan	بداية ونهاية الفترات الضريبية
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يرجى التأكد من صحة تفاصيل الشهادة. يجب إبلاغ الهيئة الاتحادية للضرائب في حال تغيير الاسس التي حصلت فيها على رقم التسجيل الضريبي الخاص بك.

Please check that the details on this certificate are correct. You must inform the Federal Tax Authority of any change on the basis of which you obtained your Tax Registration Number.



Issuing Date: 20/12/2017

تاريخ الإصدار

CHAMBER OF COMMERCE REGISTRATION

شهادة تسجيل العضوية Membership Certificate

License no.	631562	رقم الرخصة	631562
Membership no.	178128	رقم العضوية	178128
Registration no.	1051061	رقم السجل التجاري	1051061
Trade Name	VIRTUES INTERIOR DESIGN L.L.C	الاسم التجاري	فيرتشور للتصميم الداخلي ش.ذ.م.م
Legal Status	Limited Liability Company(LLC)	الشكل القانوني	ذات مسؤولية محدودة
Activity	Interior Decoration	نوع النشاط	اعمال تنفيذ التصميم الداخلي
Member Since	16/11/2009	تاريخ الانسحاب	16/11/2009
Date of Issue	16/11/2009	تاريخ الإصدار	16/11/2009
Expiry Date	15/11/2023	تاريخ الإنتهاء	15/11/2023

Remarks

This certificate shall be invalid incase of any alteration without chamber's authorization
For online verification of this Certificate, please visit our website
<http://www.dubaichamber.ae/verify>

غرفة تجارة وصناعة دبي
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الملاحظات

تعتبر هذه الشهادة لاغية في حال أي كسب أو تعديل عليها دون اعتماد ذلك من الغرفة
للتأكد من صحة بيانات الشهادة يرجى الرجوع إلى موقع الغرفة
<http://www.dubaichamber.ae/verify>

QUALITY ASSURANCE & QUALITY CONTROL

Section 1

Quality Policy and Authority

Virtues Interior Design LLC specializes in turnkey Fit-out and furnishing of Hospitality, Commercial, Residential and Governmental spaces in the UAE.

Virtues recognizes that in today’s competitive marketplace, effective quality systems are essential when providing quality cost effective services to our clients. Management is totally committed to providing Commercial & Industrial General Contracting Services that comply fully with the specifications and expectations of our valued clients. Therefore, it is the policy of Virtues Interior Design LLC to adhere strictly to this quality control program and to insure that this program and the requirements of our customers are met on each and every project we execute.

Full authority for the implementation and administration of the quality controls described in this manual has been delegated to the Quality Control Manager “QCM”. The QCM has the responsibility and organizational freedom to identify quality control problems, stop work, recommend solutions and verify resolution of such problems. The QCM shall also have the responsibility of documenting the established Quality Assurance / Quality Control Programs in a manner that strives to comply with applicable Quality Systems. The ultimate objective of this policy is to comply fully or surpass the quality standards.

Project Managers are responsible for their assigned project’s QA/QC activities. They may delegate the performance of their assigned duties to qualified individuals, but they shall retain full responsibility for completing their projects in strict accordance with established quality control policies and the client’s specifications.



The quality of all subcontractors and vendors shall be the joint responsibility of the QCM and the applicable Project Manager. All projects will be executed in a manner that emphasizes safety, quality, time and maximum cost effectiveness.

Any commitment, conflicts, or non-conformance issues not resolved using current established Quality Assurance / Quality Control Procedures shall be brought to the attention of the undersigned for final resolution.

Section 2

Management Responsibility

2.1 Responsibility

Management has the responsibility to define and document its policy and objectives for, and commitment to, quality. Management will ensure that its policy is understood, implemented, and maintained at all levels of the organization. All employees have the responsibility and authority for implementation of established QA/QC activities. Resolution of conflicts in QA/QC policies shall flow through the organizational chain of command as follows:

1. Field Employees
2. Technicians
3. General Foreman
4. Field Superintendents
5. Project Engineer
6. Project QA/QC Manager
7. Project Manager
8. Quality Control Manager
9. General Manager

It is the responsibility of any employee that manages, performs, or verifies work affecting quality to:

- A. Initiate action to prevent the occurrence of work or service nonconformity.
- B. Identify and record any quality problems.
- C. Initiate, recommend, or provide solutions through designated channels;
- D. Verify the implementation of solutions
- E. Control further processing, delivery, or installation of non-conforming work until the deficiency or unsatisfactory condition has been corrected.

2.2 Allocation of resources and personnel

Management shall identify in-house requirements and provide adequate resources and trained personnel as needed to support required QA/QC verification activities.

Verification activities shall include inspection, testing and monitoring of the construction, installation processes and audits of the quality systems. These activities shall be carried out by personnel independent of those having direct responsibility for the project being executed.

2.3 Management review

The established QA/QC policies and procedures shall be reviewed at appropriate intervals by management to ensure continuing suitability and effectiveness. These reviews will include assessment of the results of internal audits and shall assess overall conformance to client's requirements and expectations.

Section 3

Quality Systems

Virtues Interior Design LLC's staff has established and shall maintain and document this QA/QC system as a means of ensuring that the services we provide our clients conform to specified requirements. This QA/QC system shall include:

- A) Documented quality system procedures and instructions to ensure that all activities are performed in accordance with established requirements;
- B) Effective management support to ensure compliance and the use of the QA/QC procedures and instructions.

All employees of Virtues shall strive to improve the quality of our services to our clients. The QA/QC program is a process of continuous improvement which requires input from everyone in our organization. Everyone in our organization shall comply and endeavor to improve the process where possible.

An effective QA/QC program consists of the following key components;

- A) Established QA/QC procedures and instructions that comply with generally accepted industry standards, Federal, State, and Local regulating authorities, and the project specifications and standards established by the client;
- B) The identification and timely issuance to the project team any required controls, processes, inspection equipment, fixtures, tools, materials and labor skills needed to properly execute the project;
- C) Updating, as necessary, of quality control, inspection, and testing techniques, including the development of new methods and procedures;
- D) Identification of any commitments made which exceeds available resources in sufficient time to properly acquire the required resources;
- E) Clarification of the standards of acceptability as required to support the overall QA/QC program and our client's objectives;
- F) Review of the project process, construction, installation, inspection, and test procedures to ensure that applicable documentation reflects how activities are actually performed;

G) Effective maintenance of quality records to document and track performance and improvement.

The QA/QC manual is not a controlled document. A copy is available to all employees through their immediate supervisor.

The QA/QC manual is designed to convey basic QA/QC procedures and instructions that must be followed by all employees and subcontractors of Virtues Interior Design LLC.

Specific QA/QC procedures and instructions for individual activities are maintained by the QCM and issued to Project Managers as controlled documents. It is the Project Manager's responsibility to ensure specific activity QA/QC procedures and instructions are conveyed to the individuals or subcontractors performing the specified activities.

Section 4

Project Review and Setup

4.1 Proposal submission and responsibility assignment

Upon receipt of a Request for Proposal (RFP) from a client, management will review the requirements of the RFP and determine if a proposal will be submitted to perform the work. If management decides to submit a proposal for the work, a Project Manager is assigned the responsibility of generating the proposal to perform the work.

The proposal must include all costs related to completing the work in accordance with the client's specifications.

4.2 RFP and contractual review

The Project Manager shall review the contract documents contained in the RFP and establish and maintain procedures to ensure that:

- A) The requirements and acceptance specifications of the client are adequately defined and documented;
- B) Any requirements differing from those included in the proposal are resolved or clarified in the proposal;
- C) That Virtues Interior Design LLC has the capability to meet all contractual requirements of the RFP and any ensuing contract;
- D) Records of such contract reviews shall be maintained for future reference. The RFP and contract review activities, interfaces, and communication shall be coordinated with the client as required to clarify all issues and to ensure that the responsibilities of both parties are well defined and documented.

4.3 Proposal preparation

The Project Manager shall set up the project structure as the proposal for the work is generated. It is the responsibility of the Project Manager to ensure that all costs related to executing the work in accordance with established QA/QC procedures and the contract requirements are included.

The process of identifying all material and subcontractor requirements shall be in accordance with established QA/QC procedures. Proper sourcing during the proposal stage will make actual purchasing and subcontracting activities much more efficient after award of the work.

Once all costs have been identified and an execution/staffing plan has been developed, the Project Manager shall schedule a meeting with management to review the proposal's risks and contingencies. Final decisions concerning proposal pricing and clarifications shall be management's responsibility.

4.4 Project setup

Upon award, the Project Manager shall immediately setup the project in accordance with the execution and staffing plan established during the proposal. All key staff members shall be notified and sent as much information concerning their responsibilities to the project as soon as possible.

The Project Manager shall develop a project QA/QC file containing the basic QA/QC manual and all related specific activities' QA/QC procedures and instructions.

The project QA/QC manual shall be reviewed and approved by the QCM.

Section 5 Document Control

5.1 Control of QA/QC manuals, procedures and instructions

Specific QA/QC procedures and instructions for individual activities are maintained by the QCM and issued to Project Managers as controlled documents. It is the Project Manager's responsibility to ensure specific activity QA/QC procedures and instructions are conveyed to the individuals or subcontractors performing the specific activities.

The QCM shall ensure that:

- a) All pertinent issues of appropriate QA/QC documents are available at all locations where operations essential to the effective functioning of the quality system are performed;
- b) All obsolete documents are promptly removed from all points of issue or use.
- c) A master list or equivalent document control procedure shall be established to identify the current revision of documents in order to preclude the use of non-applicable documents, documents shall be re-issued after a practical number of changes have been made.

5.2 Control of project related documents

Upon award, each project is assigned a project number and the Project Manager establishes a "Project Job File". This file shall contain a complete set of all project related contract documents, specifications, drawings, etc. All information generated during the life of the project shall be maintained in this job file.

A listing shall be made of all drawings, specifications, vendor data, etc. that are to be submitted to the client for review and approval. A copy of all documents returned by the client approved, or approved as noted, shall be maintained in the job file.

Any revisions to the contract documents shall be date stamped on the date received and reviewed by the Project Manager for any possible impact to the project. All changes after contract award shall be properly documented and any associated addition or deduction to the contract price shall be immediately identified and submitted to the client for review and approval.

A complete set of all documents required for proper execution of the work shall be maintained at the project site. Any revisions received shall be immediately forwarded to the project site for use while executing the project. Any field changes to the work shall be properly noted on the project site set of the drawings. The project site set of the drawings shall show the work exactly as the work was built.

"Hereinafter referred to as the As-Built set of drawings."

Section 6

Purchasing and Material Control

6.1 General purchasing requirements

The Project Manager has the overall responsibility to ensure that all materials and services purchased are in accordance with the established QA/QC procedures, the project specifications, and drawings.

6.2 Subcontracting requirements

All subcontractors shall be selected on the basis of their ability to meet subcontract requirements, including established quality requirements. Virtues Interior Design LLC has established a list of qualified subcontractors for services typically subcontracted.

Award of a subcontract to a company not on the approved subcontractors list requires written approval of the QCM.

The selection of subcontractors, and the type and extent of control exercised by the Project Manager shall be dependent upon the type of service, client requirements, and, where appropriate, on records of subcontractors' previously demonstrated capability and performance. The Project Manager shall ensure that applicable QA/QC procedures are followed by all subcontractors performing services for Virtues Interior Design LLC. Applicable client contract requirements and liabilities shall be agreed upon in writing by all subcontractors.

6.3 Maintenance of purchasing data

All purchasing documents shall contain data clearly describing the material or service ordered, including, where applicable:

- a) The type, class, style, grade, or other precise identification of items purchased;
- b) The title or other positive identification, and applicable issue dates of specifications, drawings, process requirements, inspection instructions, and other relevant technical data, including requirements for approval or qualification of product, procedures, process equipment, and personnel;
- c) The title, number, and issue of the quality system standard to be applied to the product.

Section 7

Material Certification and traceability

7.1 Client supplied materials and equipment

The Project Manager shall ensure that all materials and equipment furnished by the client are verified, stored, and maintained until incorporation into the work. Any such items that are damaged or otherwise unsuitable for use shall be recorded and reported to the client immediately. Proper notification to the client of receipt of any unusable materials or equipment must be made in order to ensure that the client retains the responsibility for providing useable materials or equipment.

7.2 Product identification and traceability

Where appropriate, the Project Manager shall establish and maintain procedures for identifying materials and equipment from applicable drawings, specifications, or other documents, during all stages of production, delivery, and installation.

Where, and to the extent that, traceability is a specified requirement of the contract, individual products or product batches shall have a unique identification. This identification shall be recorded in the Job File and issued to the client with specified "As-Built" data.

Section 8

Process Control

8.1 Management of process controls

During project setup the Project Manager develops the project QA/QC plan covering all construction activities and applicable processes which directly affect quality. The Project Manager shall ensure that these processes are carried out under controlled conditions.

The controlled conditions shall include the following:

- A) Documented work instructions defining the manner of executing the work to ensure that an acceptable level of quality is maintained at all times. The instructions shall also specify equipment, materials, skills and working environments required to comply with applicable standards, codes, and quality plans;
- B) Monitoring and control of suitable process and work characteristics during execution of the work;
- C) Clear identification of the required approval of processes;
- D) Criteria for workmanship which shall be stipulated, to the greatest practicable extent, in written standards or by means of representative samples.

8.2 Specific activity process controls

Specific Activity Process Controls are for activities where the results cannot be fully verified by subsequent inspection and testing. Accordingly, continuous monitoring and / or compliance with documented procedures are required to ensure that the specified requirements are met.

Management shall continue review of established QA/QC procedures to ensure ongoing suitability and effectiveness. As the need for new activity QA/QC process procedures is identified they will be created and implemented. Records shall be maintained for qualified processes, equipment, and personnel, as appropriate.

Section 9

Inspection and Testing

9.1 Inspection and testing of purchased materials and equipment

All materials and equipment shall be inspected and tested to ensure conformance with the project requirements before it is released for use. Verification that all items conform to specified requirements of the quality plan shall be documented and filed in the project QA/QC file. In determining the amount and nature of inspections, consideration should be given to the control exercised at the manufacturing source and documented evidence of quality conformance provided from the supplier.

Where incoming materials are released for urgent construction purposes, it shall be positively identified and recorded in order to permit immediate recall and replacement in the event of nonconformance to specified requirements.

9.2 Inspection and testing during construction

During actual construction of a project, the Project Manager shall ensure that:

- a) All inspection and testing activities are performed in accordance with the quality plan and documented procedures;
- b) Ensure specification and drawing conformance by the use of established process monitoring and control methods;
- c) Ensure that all required inspections and tests have been completed and necessary reports have been received and verified before the finished work is released to the client.
- d) Identify and correct any nonconforming work.

9.3 Final inspection and testing

The quality plan or documented procedures for final inspection and testing require that all specified inspection and tests, including those specified either by established quality procedures or the client, are carried out and that the work meets specified requirements.

The Project Manager shall ensure that all final inspections and testing activities are in accordance with the quality plan and documented procedures. Upon completion, all associated data and documentation shall be properly filed in the project QA/QC file and submitted to the client as required.

9.4 Inspection and test records

The Project Manager shall ensure that all records which give evidence that the work has passed specified inspection and / or testing acceptance criteria are maintained in the project QA/QC file for future reference.

9.5 Inspection and test status

The inspection and test status of the work shall be identified by using markings, authorized stamps, tags, labels, inspection records, test software, physical location, or other suitable means, which indicate the conformance or nonconformance of work with regard to inspections and tests performed. The identification of inspection and test status shall be maintained, as necessary, throughout the project to ensure that all work has passed the required inspections and testing specified.

Records shall identify the inspection authority responsible for the release of conforming work.

Section 10

Inspection, Measuring and Test Equipment

The QCM shall ensure that all inspection, measuring, and test equipment is controlled, calibrated, and maintained, whether owned by Virtues Interior Design LLC or on a loan, or provided by the client. Equipment shall be used in a manner which ensures that measurement uncertainty is known and is consistent with the required measurement capability.

The QCM shall:

- A) Identify the measurements to be made, the accuracy required, and select the appropriate inspection, measuring, and test equipment;
- B) Identify, calibrate, and adjust all inspection, measuring, and test equipment and devices that can affect work quality at set intervals to ensure that certified equipment having a known valid relationship to nationally recognized standards – where no such standards exist, the basis used for calibration shall be documented.

Establish, document, and maintain calibration procedures, including details of equipment type, identification number, location, frequency of checks, check method, acceptance criteria.

EHS POLICY AND MANAGEMENT

Virtues Interior Design Company provides Fit-out contracting services to the construction industry.

The Company is committed to fully comply with all the relevant federal laws of the country, statutory and contractual requirements, guiding principles of Abu Dhabi EHS Policy and the latest version of BS OHSAS 18001 and ISO 14001 standard, as applicable to its operations.

This policy is the basis of our Environmental, Health and Safety Management System and provides a framework for setting our EHS objectives and targets.

The Company is committed to take all necessary actions to promote good health, provide safe working conditions, protect and conserve the environment and thus prevent accidents, injuries, pollution and any adverse effects on the Environment, Client, Owner, Employees, Visitors, Suppliers, Subcontractors and company assets. This will be achieved by controlling significant hazards and impacts identified through a structured risk assessment for Environment, Health and Safety issues.

The top management of Virtues Interior Design Company has the overall responsibility for Environmental, Health and Safety management, will give priority to EHS in all business issues, and will provide adequate resources. However, it is the responsibility of all managers, engineers, supervisors and workforce to understand their role in implementing this policy and comply with all requirements.

In accordance with this commitment, Virtues Interior Design Company will implement practices and procedures that:

- Provided training and awareness to the employees, clients, and contractors.
- prevent workplace injuries and illnesses.
- Improve the working conditions and well-being at work.
- Require all operations to be conducted in a manner that safeguards health, protects the environment, and minimizes the risk of asset loss.

Environmental, Health, and Safety Management

At Virtues Interior Design, our commitment to environment, health, and safety is evidenced throughout all construction phases. Through active involvement with our clients, subcontractors, vendors, and partners, every activity is analyzed and planned to assure the highest level of environmental stewardship and the health and safety of all workers assigned to the project, the client, and the general public.

By approaching the environmental, health, and safety (EHS) management of the project using Total Quality Management (TQM) techniques, full integration of the EHS Program is possible. Training in EHS management is provided to all Virtues Interior Design Company project managers, empowering them to identify and correct EHS issues immediately.

Subcontractor supervision has been brought into our training programs to assure clear communication of the requirements and responsibilities of each individual. Extensive technical, management, and updated training is provided to keep our project supervision on the leading edge of EHS management. Virtues Interior Design Company project managers practice the skill of “Pre-task” planning assuring all activities of the job are identified, hazards to be encountered are discussed and methods to avoid and control are in place before the first man hour on site begins.

Virtues Interior Design is committed to working with our client to identify and control environmental considerations, including:

- Green Building Techniques
- Minimizing Dust and Noise Exposure
- Controlling Indoor Air Quality during construction
- Managing Waste through re-use and recycling
- Preserving Trees and Indigenous Plants and Wildlife
- Utilizing local and regional material to increase demand for local building products and minimizing the impact that long haul transportation has on the environment.

The EHS policy shall be reviewed for adequacy and effectiveness on an annual basis and the policy is applicable to all branches, divisions, projects and subcontractors on site.



OFFICE WORKING HOURS.

Monday	9AM-6PM
Tuesday	9AM-6PM
Wednesday	9AM-6PM
Thursday	9AM-6PM
Friday	9AM-6PM
Saturday	9AM-6PM
Sunday	Closed

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Virtues interior design.

SEE YOU NEXT PROJECT.